

CENTENNIAL PLASTICS, INC
WEATHER EMERGENCY PROCEDURES

The following procedures are provided to help in the event of severe weather conditions. These procedures supplement section 7.3.2 of the employee handbook. The two key aspects of these procedures are storm alert levels and the storm team. Proper training and communication will help with an orderly implementation of this plan.

Storm Watchers

Each shift will include two designated storm watchers. The storm watchers will be responsible for monitoring the storm alert levels as well as utilizing the tools provided by the company to actually monitor storms. The designated storm watchers are:

- A shift - Erin Greenough, Jeff Warner and maintenance person on duty
- B shift – Darren Forbes, Robert Duering and maintenance person on duty
- C shift – Jeff Skarin, Chuck Cook and maintenance person on duty

The STORM TEAM will consist of the storm watchers, shift supervisor and department heads on duty.

Storm Alert Levels

The following storm alert levels will provide guidance to the storm team on how to properly direct our employees and decide when to shut down the plant. The safety director will check the forecast on a daily basis and post any applicable information in the designated area of the bulletin boards.

Level 0 – No storms forecasted for the next 24 hours. No further actions required.

Level 1 – Severe storms forecasted for the next 24 hours. The safety director will post the forecast in the designated area of the bulletin board. The storm watchers will update the weather forecast every four hours via the plant break room computer to monitor if a watch or warning has been issued. The NOAA weather radio will also be monitored.

Level 2 – A Severe Thunderstorm or Tornado WATCH has been issued for Adams County and the counties immediately surrounding Adams County. The plant radio station will be turned to fm 105.9 and the NOAA weather radio will be monitored for possible storms and obtain notification of the issuance of a Severe Thunderstorm or

Tornado warning. One of the storm watchers will post notification of the upgrade to level 2 in the designated area of the bulletin board.

Level 3 – A Severe Thunderstorm or Tornado WARNING has been issued for Adams County and/or the counties immediately surrounding Adams County. A storm watcher will be stationed at the computer in the break room to monitor the storm progress on radar. The break room TV will also be turned to channel 5 – KHAS for additional monitoring purposes. No employee breaks outside of the building will be granted during a level 3 storm alert. A storm watcher will notify all employees via the phone paging system that a level 3 alert has been issued. During a level 3 storm alert the shift supervisor should consider whether it is prudent to pre-emptively shut down some production lines, keeping employee safety as the top priority. If it is decided to shut down some machines in anticipation of level 4, the lowest production-priority machines should be the first ones shut down.

Level 4 – PLANT SHUT DOWN – TAKE SHELTER. A Severe Storm (70mph winds or stronger and/or a tornado) is in Adams County, the sirens have been sounded AND it is heading in the direction of the plant. The storm team jointly agree that the plant and it's employee's are in eminent danger and decide to issue the level 4 alert. The shift supervisor will notify the employee's via the phone paging system and the remaining machines will be shut down as time permits. After the shut down is complete, absolutely no one will be allowed outside of the storm shelter. Each department head and supervisor is responsible for ensuring that each of their employees is in the shelter. The storm watchers will monitor the storm via the battery-operated radio, TV, NOAA weather radio and computer while in the storm shelter. The storm team will jointly decide when the storm has passed and exit the storm shelter to survey for damage and to make sure the remainder of the building is safe to occupy. No other employees are allowed outside of the storm shelter while the storm team is doing their survey. If the storm team determines that the building is not safe they will re enter or remain in the storm shelter and call 911 for help. If the building is deemed safe the storm team will cancel the level 4 storm alert and determine a new storm alert level.